

APPLICATION FORM FOR MSW
KARVE INSTITUTE OF SOCIAL SERVICE
 18, Hillside, Karvenagar, Pune - 411 052

Form No. _____

(for Office use only)					
* Registration No.: _____					
* Concession : BC	<input type="checkbox"/>	EBC	<input type="checkbox"/>	Primary Teacher	<input type="checkbox"/>
Secondary Teacher	<input type="checkbox"/>	Freedom Fighter	<input type="checkbox"/>	Ex-Serviceman	<input type="checkbox"/>
*Student's Nationality :		Indian	<input type="checkbox"/>	Foreign	<input type="checkbox"/>
*Receipt No.: _____		Dated: _____		*Roll No.: _____	

Affix latest
Passport
Size Colour
Photo

APPLICATION FORM
FOR ADMISSION TO THE MSW COURSE - 1st SEMESTER

To be completed and submitted by the applicant to the Office of the Institute
 Attach attested true copies only with the Application Form

The Director,
 Karve Institute of Social Service,
 Karvenagar, Pune - 411 052

Sir / Madam,

I wish to apply for admission to the M.S.W. Course to be conducted by the Institute in the academic years July 2010 to June 2012.

I wish to offer the following, as my area of Specialization. **(Please select only one specialisation by putting a tick in the appropriate box.)**

- | | |
|--|--|
| 1. Family & Child Welfare <input style="margin-left: 20px;" type="checkbox"/> | 2. Human Resource Management <input style="margin-left: 20px;" type="checkbox"/> |
| 3. Medical & Psychiatric Social Work <input style="margin-left: 20px;" type="checkbox"/> | 4. Urban & Rural Community Development <input style="margin-left: 20px;" type="checkbox"/> |

I,
 (Surname) (First Name) (Middle Name)

if admitted to the MSW course, hereby agree to abide by the rules and regulations of the Institute presently in force or which hereafter will be brought into force by the administration of the Institute and undertake that, so long as I am a student of the Institute, I will do nothing, either inside or outside the Institute, that will interfere with its orderly working and discipline.

I hereby submit myself to the disciplinary jurisdiction of the Vice-Chancellor and the authorities of the University and the authorities of the Institute and shall observe and abide by the rules, made by the Vice-Chancellor and those made by the Head of the Institute.

I further declare that I shall not take part in any movement likely to be subversive of law and order.

Place:

Date : _____ Signature of the Applicant _____

Encl: DD No. _____ for Rs. _____ Name of the Bank _____

For Office Use Only

DECISION BY THE DIRECTOR

Admitted to M.S.W. Course. provisionally. For formal completion of admission T.C. from the college last attended or Eligibility Certificate from the University as the case may be, shall be essential.

Director

19. If yes, specify the caste and sub-caste: _____ and enclose the caste certificate. (Attested Photocopy)

20. Do you belong to the physically handicapped category ? Yes No

Enclose Civil Surgeon's Certificate Yes No

21. If yes, specify the type and enclose Civil Surgeon's Medical Certificate stating the nature of handicap (Attested Photocopy)

22. Are you a ward of Primary School Teacher? Yes No

23. Are you a ward of a Secondary School Teacher Yes No

24. Are you a ward of a Freedom Fighter? Yes No

25. If yes, specify details _____

26. Do you claim concession as Economically Backward student? Yes No

27. If yes, (enclose a certificate from the appropriate authority.) Yes No

31. ACADEMIC BACKGROUND :

Applicants should fill all the information asked for in the table given below in a chronological sequence and attach attested copies of mark sheets of all examinations passed till date.

(Candidates who have appeared for the qualifying Bachelor's examination in April / May 2010 and are awaiting the results, should clearly mention the total marks obtained by them in each of the previous two years examinations and attach attested photocopies of the first two years)

Sr.	Certificate/ Degree	Year of passing Month,	Class Obtained	Percentage of marks	Special subject/s offered	Name of Board / University	School/ College	No. of attempts to pass the exam
	SSC							
	HSC							
	First Degree B.A./BSC/ B.COM/BSW							
	1 st Year							
	2 nd Year							
	3 rd Year							
	Post-Graduate Degree or Diploma, if any							
	Any Other							

32. Have you represented your college and actually played / participated in any Inter-Collegiate or Inter-University tournament / Competition held by the University Board of Sports? Yes No

33. If yes, mention the level of participation and attach certificate and attested photocopies

34. Are you gainfully employed, at present? Yes No

35. If yes, specify the name of the employer and submit NOC from the employer

36. Attach a certificate stating that you are completely free from all claims on your service for the full duration of the MSW course including vacations and block placement period

37. If gainfully employed, specify income in rupees, per annum Rs. _____

38. Name and address of a person to be informed in case of any emergency :
 _____ Tele. No. _____
 _____ Mobile No. _____
39. Name and address of the Local Guardian
 _____ Tele. No. _____
 _____ Mobile No. _____
40. Do you require Hostel Accomodation? Yes No
41. Is your application for Admission to M.S.W. Course dependant on admission to the Hostel?
 Yes No
42. Attach a certificate (original copy) of a registered medical practitioner stating that you are physically and mentally fit to undertake hard work which needs good stamina.
43. Enclose your autobiographical sketch including details of family and home condition; details of family number of members, their relation with yourself, their education; occupation and income of parents; any background of social service rendered.(Attach a separate sheet for this information)
44. State in detail the reason for your choice of Social Work as a career. Attach a separate sheet for this information.
45. Attach testimonials from two persons who can knowledgably testify information about you, your character, diligence and suitability for a career in Social Work.
46. How did you come to know about this course? Indicate the source of information about the course.
 Advertisement in _____
 Notice on the College Notice Board _____
 From a past student of the Institute _____
 Through a friend _____
 Through a Vocational Guidance Bureau _____
 Any other source (specify) _____

Place :

Signature of the applicant

Signature of the Parent/ Guardian

IMPORTANT INSTRUCTION

Compulsory for all Candidates

Enclose DD or pay by cash Rs. 200/- as a Registration Fee

The following documents are compulsory and should be enclosed with the application form.

1. S.S.C. Certificate & Marksheet
2. H. S.C. certificate & Marksheet
3. Graduation Certificate & Marksheet
4. Master's degree & Marksheet / P.G.
5. Medical Certificate/Fitness Certificate
6. Two testimonials/Two Character certificates
7. A Note on Autobiographical sketch
8. A note on Social Work as a career
9. Family background
10. Experience certificate(if working)
11. No Objection Certificate (if employed)
12. Certificates of various participation Co-curricular and extra curricular activities
13. Caste Certificate (if applicable) and Caste validity Ceitficate
14. For OBC & NT Scholarship sanctioned order No. Caste Validity Certificate Concesion Certificate from previous College and NON creamy layer certificate
15. GOI scholarship sanctioned order No/Concession certificate from previous college (if applicable)

**APPLICATION FORM FOR MSW
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18, Hillside, Karvenagar, Pune - 411 052**

**Orientation Programme on
MSW Admission Process 2010-2012**

Karve Institute of Social Service is organising an orientation programme on MSW Admission process (Written Test, Group Discussion and Personal Interview) for all the category and specially for Backward Class candidates seeking admission to MSW Programme 2010 –12, **on 16th June and 17th June 2010**, between 3.00 to 5.00 p.m., at Conference Hall.

Those who are interested can attend the same. Kindly confirm your participation through enclosed registration form.

Please note that TA, DA **will not be paid to attend the said programme.**

The Institute can make arrangement of Lodging & Boarding on payment (Hostel Accommodation 100 per day, per person on sharing basis and Mess Charges-actual) however, subject to availability of accommodation, and if informed well in advance.

**Dr. Deepak M. Walokar
Director**

Kindly send the Registration Form of Orientation Programme or submit alongwith Admission Form at the time of Registration on or before 7th June 2010)

To,
The Director
Karve Institute of Social Service
18, Hillside, Karvenagar,
Pune – 411 052

Dear Sir,

I am willing to attend the Orientation Programme on MSW-I Admission process – 2010-12(Written Test, Group Discussion and Personal Interview)

GENERAL BATCH I – Thursday, 16th June 2010 – 3.00 to 5.00 p.m.
(For all General Category students)

SPECIFIC BATCH II – Friday, 17th June 2010 – 3.00 to 5.00 p.m.
(For Backward Class Student Only)

Kindly give your preference of batch (pl.” mark) as per your category, and report half an hour prior to schedule time of your batch.

REGISTRATION FORM

ORIENTATION PROGRAMME ON MSW ADMISSION PROCESS

1. NAME: _____

(in BLOCK LETTERS)

(Surname)

(First Name)

(Middle Name)

2. CASTE/CATEGORY: SC ST VJNT OBC OPEN

3. CONTACT: PHONE : Residence No.

Mobile No.

4. DO YOU REQUIRE ACCOMMODATION AND MESS FACILITY?

1. ACCOMMODATION Yes No

2. MESS FACILITY Yes No

SIGNATURE

NAME OF THE STUDENT: _____